

**The Chartered Institute of Arbitrators
Cyprus Branch**

Training for Trainers

14 & 15 April 2016

The Cyprus Branch continues to offer another of its two day Training Course in the effectiveness of training trainers for International Commercial Arbitration.

This course recognises the need for experienced guidance to be given to potential tutors and examiners of all nationalities such that a deeper and more rounded understanding of the CI Arb's International Arbitration Courses may be gained.

The Training for Trainers Course is divided into two distinct sessions; the first covers the requirements of the CI Arb Courses and the "Pathways to Fellowship" Programme, and it includes tips and tricks on how to present the course materials and the related tutorials. The second session, which includes a practical presentation that is video recorded, allows the T4T candidates to demonstrate their own presentational skills, including seeing how well or otherwise they have picked up on the tips from the earlier session.

The course is preceded by the mandatory completion of a couple of basic questionnaires, which are completed and submitted in advance. From the completed questionnaires, the Course Director can derive the nature and extent of each participant's experience (if any) in course and tutorial delivery.

The Training for Trainers Course is intended for those who have either a basic or no understanding of the teaching or presentational environment and it will focus on how the information may be best presented to a multi-cultural international audience.



Cyprus
Branch

CI Arb

For further information on the

Training for Trainers Course

Please contact:

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or visit

www.ciarb.org/cyprus/

This specialist course is
provided in association with:



Cyprus
Branch

CI Arb

**TRAINING FOR TRAINERS
COURSE
IN
INTERNATIONAL COMMERCIAL
ARBITRATION**

Venue:

ETC - Events, Training Centre Ltd
4 Prince Charles street
2373 Ayios Dometios
Nicosia, Cyprus
Tel: + 357 22779840

Dates:

14 & 15 April 2016

Organised by:

AIS M Management Ltd

Provided by:

SICA-FICA Foundation
and
The Chartered Institute of Arbitrators
Cyprus Branch

Cyprus Branch CIArb

The Cyprus Branch is an approved provider of the Institute's Courses and our diversity of cultures and practices across the continent and other countries around Cyprus, enables the Branch to bring together a unique mixture of dispute resolution methods, practices and experiences.

This Training of Examiners Course is no exception in offering a varied and exciting programme to those already on the Branch's AFL, and members from other Branches are very welcome to join us in this experience.

The course language is English.

Course tutors and leaders

The course tutors are members of the Cyprus CIArb Branch teaching faculty.

The Lead tutor of the course is Mr William McLaughlin FCIArb, C.Arb.

Course Directors

Bill McLaughlin: SICA-FICA Foundation
Anna Iacovou Stylianou: Cyprus Branch

The Cyprus Branch is delighted that SICA-FICA is able to offer its training services at this time in support of our overall training programme.

Course Details

This "Training for Trainers" Course will address the four levels of trainers related to the Institute's "Pathways to Fellowship" Programme as set out below, and in which the candidate requirements for each level are identified. It is also generally accepted that the participants have a basic working knowledge of the subject matter in each case.

LECTURER

- ability to present with the correct level of confidence and a high degree of competence in the relevant topic(s), including:
- understanding of the many different ways people receive instruction appreciating cultural differences
- accepting and dealing fairly with questions
- being available, especially when having agreed to a timetable

TUTOR

- as for LECTURER plus:
- patience
- complete interest in other people

EXAMINER

- ability to write and set the relevant assignment & examination paper(s) with appropriate marking scheme, including:
- giving clear instructions to candidates • providing questions with practical relevance, preferably from
- personal experience • maintaining full reference to the relevant CIArb syllabus • as far as possible, marking the resulting scripts; if not, then
- overseeing the marking
- when marking, making relevant comments and providing
- positive feedback to the candidates on/re their scripts • when Chief Examiner (often the same person), responding
- appropriately to the Moderator's moderation marks to
- produce the correct final results
- summarising and reporting results with relevant statistics,
- including presentations using spreadsheets □
- being timely at all the above stages

MODERATOR

- as for EXAMINER, but generally **excluding** writing and setting the assignments and examinations, but including:
- reviewing and commenting on the draft examination paper as proposed by the Examiner
- (re-) marking scripts
- commenting on an Examiner's marks & comments and submitting same to the Examiner

Who should attend?

This "Training for Trainers" Course is ideal for those with little or no experience in giving instruction to students and other participants engaged in international commercial arbitration, and who wish to learn more about giving instruction in an international environment.

The course is now a mandatory requirement for those members of the CIArb that wish to join its Approved Faculty List of tutors, examiners and moderators, particularly as the Institute seeks to improve the quality of its training facilities worldwide.

In addition, this course will be invaluable to those individuals that are assisting or coaching teams participating in the Willem C. Vis international arbitration moot competition.

Course Structure

Applicants for the course will be requested to complete a questionnaire, which will be issued to applicants in mid-March 2016

The two-day practical tutorial course will then follow in Nicosia on 14 & 15 April 2016. Each day starts at 09:00 and finishes at 17:00 hrs with lunch and refreshments included.

Course Venue

ETC - Events, Training Centre Ltd

Fees and Registration

The Course Fee is **EUR 600,00** per person.

Registration Forms are available from the CIArb Cyprus Branch:

Training.ciarbcybranch@gmail.com

or

www.ciarb.org/cyprus/